

FlexiPurchasing®

FlexiPurchasing, the Purchasing module in Flexi's accounting suite FlexiFinancials, enables companies to easily track and manage requisitions, purchase orders, blanket purchase orders, and RFPs. It provides buyers with full control over purchase prices, vendor selection and terms used. FlexiPurchasing integrates with FlexiPayables to provide two- and three-way matching to reduce the amount of invoicing errors and guessing-game in determining invoice coding for expenses and capital purchases

Today, companies are expected to do more with less, improve their processes, implement tighter controls, and provide documentation about their business processes. They also need easier access to information to help them manage their businesses better. FlexiFinancials can help. FlexiPurchasing is seamlessly integrated with FlexiPayables, FlexiAssets, FlexiLedger, and FlexiProjects, and provides real-time posting.

PROVEN SOFTWARE TRUSTED BY WORLD- LEADING BRANDS

Founded in 1990, FlexiInternational Software™ (Flexi) has simplified accounting in industries including insurance, healthcare and financial services where speed, performance and security are paramount.

Flexi's full-featured platform has powered many high-value brands, including Fortune 10 companies and some of the world's largest banks.

30 years of proven results

1,500 powered sites in dozens of industries

20,000 users around the world

BILLIONS of real-time, secure transactions

More Than Just Purchasing

- Requisition Processing
- Create Purchase Orders
- Generate POs from Requisitions or RFQs
- Flexible Receiving Options
- Blanket Purchase Orders
- RFQ and Vendor Response Processing

Flexible Processing Options

- Reason For Requisition
- Customized Forms
- Standard or User-Defined Text
- Add Special Notes
- Spread Expenses to Multiple General Ledger Accounts
- Requisition and PO Approval Rules
- Revision Controls
- Quickly View Associated Requisitions, Receivers, or Invoices by Purchase Order
- Optionally Select Vendor and Contact
- Unlimited Shipment Methods
- FOB
- Perform Price Comparisons
- Copy Existing Requisition and POs
- Track Tax (Sales and Use, VAT)
- Vendor Confirmation Requirements
- Cancel or Close POs
- Track Freight Cost
- Convert RFQ to PO or Blanket PO

Support Blanket POs

- Blanket Purchase Order Options:
 - No Minimum
 - Minimum Cumulative Amount
 - Minimum Per-Order Amount
- Track Total Amount Purchased
- Track Total Number of POs
- Close Blanket Order
- Track Start and End Dates

Optional Receiving by Purchase Order

- Rapid Receiving
- Automated Matching Rules
- Partial Receiving
- Accrue GL Expense on Receipt

Track Multiple Dates

- Request Date
- Required Date
- Ship Date
- Acknowledgement Date
- Blanket PO Date
- Created Date
- Delivery Schedule Date by Item
- Promise Date
- Received Date
- Renegotiation Date

FlexiPurchasing®

Two- or Three-Way Matching

- PO to Invoice
- PO to Receiver
- PO to Receiver to Invoice
- User-Defined Matching Tolerance
- Percent or Amount Tolerance
- Tolerance by Unit Cost, Quantity, Invoice Line Total, Freight, or Total Invoice to Purchase Order

Flexi Parts Catalogs, Pricing, and Categories

- User-Defined Parts Categories
- Unlimited Catalogs
- Effective Dated Catalogs
- Unit of Measure Conversion
- Quantity Price Breaks
- Associate Vendor Part Numbers
- Preferred Vendor
- Quantity Discounts

Online Inquiries with Full Drilldown Capabilities

- Attach "Sticky Notes" Anywhere
- Attach Unlimited Supporting Documents (Images, Excel, Word, PDF, etc.)
- Multi-Currency Support
- Multi-Company
- User-Defined Terms Rules
- Establish Buying Groups
- Unlimited Buyers, Expeditors, Approvers, and Requestors
- Track Last Order Date, Price, & Vendor
- GL Accrual Options
- Unlimited Shipping and Billing Addresses
- Automated Numbering Rules for PO, Requisition, Receiving and RFQ Numbers

Reports Can Easily be Modified, Exported to Excel, or Emailed

- Open POs
- Price Variance
- Cost History
- PO Activity and PO Status
- Requisition Status
- Expected Delivery
- Blanket Summary
- RFQ Report

Seamlessly Integrated with Other Flexi Modules

Post a single entry and the following modules can be updated and validated without double entry. Online inquiries allow you to drilldown and drill around from other modules.

- FlexiLedger
- FlexiProjects
- FlexiPayables
- FlexiAssets



FLEXiSoftware

ABOUT OUR TECHNOLOGY

Flexi's open, non-proprietary architecture is based on the latest Microsoft standards and tools. It supports industry-standard databases such as Oracle and Microsoft SQL Server and allows for easy integration through Web services. The Flexi applications utilize Microsoft SharePoint to provide browser-based, enterprise-wide content portal and workflow capabilities.

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