

# FLEXiSoftware

## FlexiWorkflow™ and eT&E

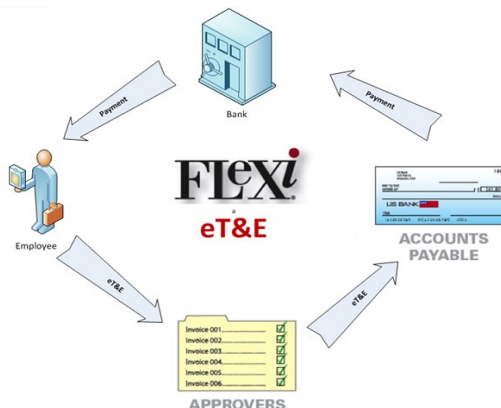
**FlexiWorkflow**, the approval workflow module, and **eT&E Add-On**, the electronic Travel & Expense processing extension for FlexiWorkflow, are parts of FlexiFinancials suite of accounting applications.

FlexiWorkflow delivers a simple way to define and to manage routing of accounting documents through an approval process and store them for historical references. FlexiWorkflow is based on Microsoft SharePoint technology and has such innovative features as drag-and-drop Visio-like designer, email- and browser-based approvals, and tracking of bottlenecks.

**eT&E** (electronic Travel & Expense) is an ideal way for moving towards a near paperless and automated capture of employee expenses while communicating and enforcing a company's and account payables rules. It virtually eliminates the paper shuffle between the employee, remote office locations, and the central Accounts Payable department while providing full visibility of the process.

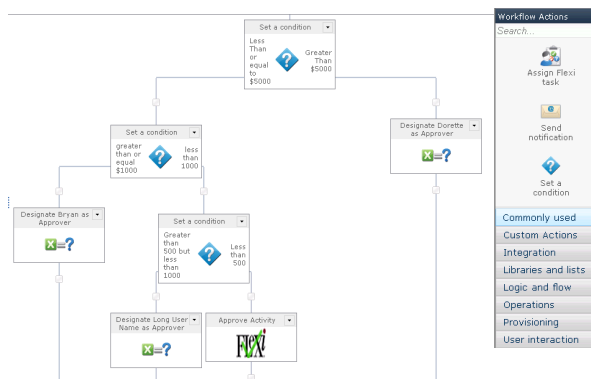
### eT&E in Action

- T&E company policy communication
- Policy enforcement
- Visibility into expense and approval bottlenecks
- Unlimited expense categories
- Automated GL coding
- Receipt capture
- Full integration with network directory and security
- Direct employee reimbursement
- Corporate credit card processing
- Funding of Individual sponsored cards
- Unique integration with e-mail and smartphones
- Multi-editor collaboration
- Full interoperability with FlexiPayables, FlexiImaging and FlexiLedger — IT IS A SINGLE SYSTEM!



### Flexible Workflow Approvals

- Drag and Drop Routing Rules
- User Defined Decision Trees
- Multi-user Approval Tasks
- User Defined Message Templates
- Enforce Safe Looping Workflows
- Long Term Delegation
- Workflow Scheduling Controls
- Process-Specific Approval Forms
- Send Notifications
- Invoking Other Routes
- Deploy Business Process Changing by Simply Saving Flowchart



### About Flexi Software

Founded in 1991, Flexi develops, markets, and supports FlexiFinancials, workflow-driven enterprise accounting solutions for companies in select industries including Banking, Insurance, and Financial Services. Flexi distributes its products directly and through strategic partnership agreements. Through many successful deployments Flexi has a proven track record of low cost of ownership, ease of use and improved business processes.

© 2014 FlexiInternational Software, Inc. All rights reserved. Flexi, FlexiFinancials, FlexiLedger, FlexiPayables, FlexiAssets, FlexiPurchasing, FlexiProjects and FlexiReceivables are registered trademarks of FlexiInternational Software, Inc. All other trademarks and company names mentioned are the property of their respective owners.



Contact us:

US  
800-353-9492

International  
+1-203-225-7000

UK/Europe  
+44 (0) 20 7084 6229

Sales@Flexi.com

Two Trap Falls Road  
Shelton, CT 06484

[www.flexi.com](http://www.flexi.com)