

## FlexiPayables®

FlexiPayables, the Accounts Payable module in Flexi's enterprise financial accounting suite FlexiFinancials, helps companies more efficiently manage their payables. It streamlines invoice processing, payment disbursement, vendor management, bank reconciliation and much more. By itself or more so with the additional modules like FlexiWorkflow, FlexiImaging and eInvoice FlexiPayables delivers a solution to a paperless and controllable procurement process.

Today, companies are expected to do more with less, improve their processes, implement tighter controls, and provide documentation about their business processes. They also need easier access to information to help them manage their businesses better. FlexiFinancials can help. All of the Flexi applications use an integrated security. FlexiPayables can operate standalone or seamlessly integrated with FlexiLedger, FlexiReceivables, FlexiPurchasing, FlexiAssets, FlexiWorkflow, eInvoice and FlexiProjects.

### Invoice Processing Made Easy - Out of The Box

- High Volume Invoice Entry
- Recurring Invoice Processing
- Invoice Templates
- Employee Expenses
- Prepaid Invoices (Revision Controls)
- Duplicate Invoice Checking
- Automatic Expense Distribution
- Debit & Credit Memos
- Multi-Currency Invoices
- Multi-Company Invoices
- Invoice Adjustments
- Cut & Paste from Excel
- Disputed Invoice Hold
- Invoice Imaging Supported

### Vendor Management Flexibility

- Unlimited Vendors
- Multiple Buying Locations
- Multiple Remit-To Locations
- Rapid Vendor
- One-Time Vendor
- Multiple Contacts
- User-Defined Vendor Groups
- User-Defined Vendor Types
- Auto or Manual Vendor Numbers
- Vendor Move & Merger
- Vendor Custom Fields
- Vendor Statistics

### Payment Processing

- Flexible Payment Selection
- Quick/Instant Check
- Partial Payments
- Void Payments
- Manual Checks
- Payment Approval
- Check Overflow Support
- Separate Check per Invoice override
- ACH Payments & Addendums
- Payment E-mail Notification to Vendors
- Wire Transfers, Bank Drafts, or EFTs
- Payment Holds
- Prioritize Payments
- Payment Selection Templates
- Automatic Check Numbering
- Export Payments (Positive Pay)

### Compliance & Tax

- 1099 Tracking & Processing
- 1099 Adjustments
- Supports VAT, GST & PST
- Withholding Certificates
- Sales & Use Tracking
- Accrue Use Tax
- Full Audit Trails
- Separation of Duties
- Creator and Modifiers of Each Record



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## FlexiPayables

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### Payment Reconciliation

- Import Bank Reconciliation File
- Automatic Reconciliation
- Track Cleared Date & Amount
- Track Stopped Payment

### And There's More...

- Attach "Sticky Notes" Anywhere
- Attach Supporting Documents (Excel, Word, PDF, etc.)
- Excel Integration
- User-Defined Terms Rules
- User-Defined Fields
- Year End & Monthly Accruals
- GL Effective Dating
- Detail or Summary GL Posting
- Accrual, Cash, or Both Methods
- Tracks Discounts Lost & Taken
- Easily Copy & Paste

### Built-In Import/Export

- Vendors
- New & Paid Invoice
- Payments
- Check Reconciliation

### Online Inquiries with Drilldown Capabilities

- Vendor
- Invoice
- Payment
- GL Account
- Prepays
- Audit Logs

### Reports Can Easily be Modified, Exported to Excel, or E-mailed

- Aged Payables
- AP Distribution
- Cash Requirements
- Payment Register
- Preliminary Payment Register
- ACH Report
- Payment Reconciliation
- Prepaid Activity
- Buying History
- Remit-To History
- Discounts Taken/Lost
- Authorizations
- Credit Memos
- Sales & Use Tax
- PO Discrepancy
- 1099 Reporting
- VAT Reporting

### Seamlessly Integrated with Other Flexi Modules

Post a single entry and the following modules can be updated and validated without double entry. Online Inquiries allow you to drilldown and drill around from other modules.

FlexiLedger  
FlexiPurchasing  
FlexiAssets

FlexiProjects  
FlexiWorkflow & eInvoice  
FlexiReceivables

### About Our Technology

Flexi's open, non-proprietary architecture is based on the latest Microsoft standards and tools. It supports industry standard databases such as Oracle and Microsoft SQL Server and allows for easy integration through Web services. The Flexi applications utilize Microsoft SharePoint to provide browser based, enterprise-wide content portal and workflow capabilities.

### About Flexi Software

Founded in 1991, Flexi develops, markets, and supports FlexiFinancials, workflow-driven enterprise accounting solutions for companies in select industries including Banking, Insurance, and Financial Services. Flexi distributes its products directly and through strategic partnership agreements. Through many successful deployments Flexi has a proven track record of low cost of ownership, ease of use and improved business processes.